



## WINDSOR FIRE & RESCUE SERVICES

### Open Air Burn Permit

#### 1. Proposed Burn Information

Date Requested for Burn: \_\_\_\_\_ Time of Burn: \_\_\_\_\_ to \_\_\_\_\_

Address: \_\_\_\_\_  
(Street Address) (City/Town) (Province) (Postal Code)

Describe Location: \_\_\_\_\_

Sketch of Location (include burn location and surrounding buildings/structures):

Material to be Burned: \_\_\_\_\_

Means of Extinguishment (4.5.f): \_\_\_\_\_

#### 2. Property Owner Information

Name: \_\_\_\_\_  The property is insured

Email: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_  
(Street Address) (City/Town) (Province) (Postal Code)

#### 3. Applicant Information (if different from Property Owner)

Name: \_\_\_\_\_

Email: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_  
(Street Address) (City/Town) (Province) (Postal Code)

\_\_\_\_\_  
Signature of Owner

\_\_\_\_\_  
Signature of Tenant  
(if applicable)

\_\_\_\_\_  
Signature of Fire Official

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

***This section is for office use only***

Permit Number: \_\_\_\_\_ Authorized Date & Time: \_\_\_\_\_ Dispatch Notified

Comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Permit Applies to Specified Dates Only & Must Be Present During Burn  
Permit Holder Must Maintain Constant Watch & Control**

*In Accordance with the Ontario Fire Code Ontario Regulation 388/97 Subsection 2.6.3.4  
And in Accordance with the City of Windsor Consolidated By-law 113-2023*

**Burn Permit Approval Requires 2 Business Days' Notice (Minimum)**

**By-law Number 113-2023**

**A BY-LAW TO REGULATE OPEN AIR BURNING IN THE CITY OF WINDSOR**

**PART 4 – Open Air Burning With Permit**

**PERMIT CONDITIONS**

- 4.5 Except as otherwise explicitly provided in the Permit issued under this Part, each Permit shall be deemed to include the following conditions:
- a) The Open Air Burning shall only occur between sunrise and sunset and on the date(s) specified on the Permit;
  - b) The Open Air Burning is not permitted where the wind velocity is greater than 24 kilometers per hour;
  - c) The Permit Holder must maintain constant watch and control over the Open Air Burning from the time it is set until it is totally extinguished;
  - d) The Open Air Burning is not permitted within five (5) metres of any combustible ground cover;
  - e) The Open Air Burning shall be at a distance of not less than twenty-five (25) meters from any building, structure, property line, tree, hedge, fence, roadway, overhead wire or other combustible article;
  - f) A suitable means of extinguishment commensurate with the size of the fire must be immediately available at all times during the Open Air Burning;
  - g) The Open Air Burning shall not exceed 1m x 1m in size and 1m in height;
  - h) The Open Air Burning shall not be allowed cause a nuisance (excessive smoke, smell, airborne sparks, ash, particulate matter, or embers that is likely to disturb others);
  - i) The Open Air Burning shall not contain any plastics, rubber, asphalt shingles, roofing tiles, hazardous substances, or treated wood;
  - j) The Permit Holder shall comply with the provisions of the Environmental Protection Act, R.S.O. 1990, c.E. 19, as amended
  - k) The Permit Holder shall keep the Permit immediately available during the Open Air Burning and produce the Permit on demand to any Officer conducting an inspection of the Open Air Burning; and
  - l) The Permit Holder shall indemnify and save harmless the City and its employees from any and all claims, demands, causes of action, costs or damages that the City may suffer, incur or be liable for resulting from the Open Air Burning as set out in this by-law, whether with or without negligence on the part of the Permit Holder, the Permit Holder's employees, directors, contractors and agents.
- 4.6 In issuing the Permit, the Fire Chief may impose such additional requirements or exemptions as the Fire Chief considers necessary in the interest of public safety, or to minimize inconvenience to the general public, or advisable in the circumstances, or to give effect to the objects of this by-law.