Windsor Fire & Rescue Services



Secondary School
Co-operative Education Program

Student's Time is Divided into 2 Major Components

1. Fire & Rescue





Safety Village and Public Education

How do I Become A Co-op Student?

- Contact the Co-op Teacher at your high school to apply for the program and prepare for an interview.
- You will need to have prepared a cover letter, resume, have a copy of your attendance record and grade transcript, and most importantly a Police Information Check and a Police Vulnerable Sector Check that isn't more than 3 months old. (If any of these items are not submitted at the time of the interview you will not be considered for the placement.)
- 4 students will be chosen based on their interview scores.

Required Training

- Day 1 & 2 (in-school) Corporate Employee
 Safety Orientation On-line training must be successfully completed prior to the start of the placement.
- Day 3 (Fire Headquarters) –
 Familiarization/Orientation Tour
- Day 4 (Fire Headquarters) SCBA training and mask fit testing

Placement Hours

Morning

-8:30 am - 11:30 am

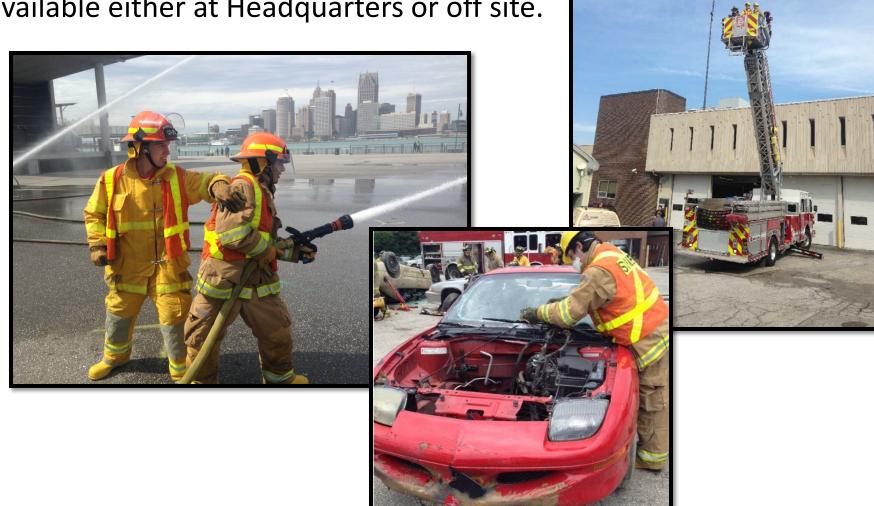
Afternoon

-12:00 pm - 3:00 pm

What are my responsibilities and duties at Windsor Fire & Rescue Services?



• Participate in any training that is made available either at Headquarters or off site.



 Check Personal Protective Equipment (PPE) every morning. (Bunker gear, helmet and Self Contained Breathing Apparatus)







 Assist drivers with inventory/ equipment checks and washing of vehicles.

- Assist Firefighters with general maintenance around the station (cleaning, mopping and polishing floors, lawn mowing, making soup, etc.
- Assist other Divisions when required ie.
 Quartermaster, Fire Prevention, clerks, etc.

- Assist with station tours.
- Complete training log books provided by WFRS.





• Network and team build with Firefighters and WFRS Staff



Tasks:

Dress as Sparky and greet children

Assemble teacher's package & teacher's questionnaire

 Set up fire hazards in living room, kitchen & bedroom

 Prepare all audio visual & electronic equipment for presentation

Escort class to fire classroom

Tasks (Cont'd)

- Perform puppet shows
- Demonstrate firefighting gear
- Present part of fire safety program to class, when required
- Assist children down escape ladder
- Wash kitchen and classroom floors, as required
- Vacuum bedroom carpet and bleachers, as required



Tasks (Cont'd)

Assist with floor mats for Stop, Drop & Roll

demonstration

 Assist instructor, as required

Monitorconsumablesupplies & inform



instructor when depleted

Tasks (Cont'd)

Attend and assist at Public Relations events

